

WEDDINGS WITH CATHY

A time for love

Service Agreement

The Celebrant and Clients agree to the terms and conditions set out below.

The Celebrant agrees:

- To provide Registered Marriage Celebrant services to the Clients in accordance with the Code of Practice for Marriage Celebrants.
- To write a script using information provided by Clients and to provide such changes as required by the Clients, at least two weeks before the ceremony.
- To provide amplification for the ceremony. (Chocolate and Rose ceremonies only)
- To work with other vendors (venue staff, photographer, etc) to ensure a successful event.
- To attend and conduct rehearsal at a mutually convenient time, date and place, subject to other bookings. (Rose ceremony only)
- To attend and conduct the marriage ceremony at the agreed time, date and place.
- To submit all legal paperwork to the relevant authority.
- To advise the Clients as soon as possible if the Celebrant is unable to conduct the ceremony for any reason, and to make all reasonable efforts to arrange for the ceremony to be completed by another registered marriage Celebrant.
- If the Celebrant is unable to perform the marriage ceremony due to illness or other unforeseen circumstances:
 - to refund to the Clients a negotiated amount or compensate the replacement Celebrant, whichever is appropriate and to pass the Notice of Intention to Marry, along with any other completed paperwork including the script, to the replacement Marriage Celebrant in a timely and appropriate manner.

The Clients agree:

- To pay the Celebrant's fee in accordance with the invoice provided, including a non-refundable booking fee.
- Balance of fees to occur no less than 2 weeks prior to the wedding date, details as shown on the invoice.
- If the Celebrant is unable to perform the marriage ceremony and a replacement Celebrant is provided, all original documents must also be sighted by the replacement Celebrant prior to the ceremony.
- Clients are to advise the Celebrant immediately in writing of any change to the date, time or place of the marriage ceremony.
- The Celebrant reserves the right to terminate the agreement and retain any funds received should she be unable to conduct the ceremony due to the change to date, time or place of the marriage ceremony.
- Should the ceremony be delayed by 30 minutes or more after the agreed start time, the Celebrant reserves the right to leave or charge a late start fee of \$40 per half hour delayed.
- If the clients cancel the ceremony after the cut-off date for full payment, no monies will be refunded unless there are extreme circumstances.
- That they will not arrive at the ceremony appearing to be under the influence of alcohol or any other substance. The Celebrant is not lawfully authorised to solemnise the marriage under these circumstances. Judgement as to inebriation of the Clients being under the influence of alcohol or any other substance is at the Celebrant's sole discretion.
- Unless specified otherwise, the Celebrant may use photos from the ceremony and testimonials in promotional material on her website, Facebook and Instagram pages.
- Should damage occur to any equipment provided by the Celebrant due to accident or misuse by the Clients or Guests, the Clients agree to pay for said damages.
- While every effort is made to ensure the safety of venues, Clients and guests are responsible for their own safety and the Celebrant bears no responsibility in case of injury or accident.

Agreement: We confirm the above Service Agreement and accept the fee of \$_____ as invoiced.

Signature: Signature: of Parties

Signature: of Celebrant Date:

